

Regular

MEETING MINUTES

October 20, 2016

Commissioners of the Lee County Mosquito/Hyacinth Control District (LCMCD/LCHCD) held a regular Board Meeting, October 20, 2016, at 10:03 a.m. in the Auditorium at District headquarters, 15191 Homestead Rd., Lehigh Acres, Florida.

PRESENT: Chairman Brian F. Farrar, Commissioners Thomas B. Hart, George, T. Mann Jr., Melissa Dortch, Bruce C. Scott, Secretary-Treasurer, Mike Ellis.

Visitors: None

PUBLIC COMMENTS: None

MINUTES APPROVAL - Chairman Farrar, asked if the Board would review the meeting minutes from the Budget hearings in September. During the review process Commissioner Dortch mentioned that there was a correction that needed to be made stating that she had recommended that the District take the "roll back rate" which is incorrect and must be changed. The statement is in the second paragraph, fourth line. Director Gale responded that the minutes would be corrected prior to inserting in the minute books.

Commissioner Dortch made a motion to approve the minutes with the correction mentioned. Commissioner Mann seconded the motion. The motion carried with no dissenting votes. Commissioner Hart asked for the minutes of the special meeting and Executive Director Gale advised that those minutes should be available at the next Board Meeting.

LEE COUNTY HEALTH DEPARTMENT REPORT – Jennifer Roth, Director of Epidemiology, Lee County Health Department, stated we have nothing to report for local disease in Lee County. There are two areas in Miami still identified with local transmission cases. There are a total of 165 cases of Zika in Miami and 1,000 people with Zika in Florida. Additionally, there are 110 pregnant women with Zika in Florida. The first of the babies are due to start being born in October. Once they are born samples will be taken to test for Zika. The babies will then be placed on a list to be followed for any signs of microencephaly.

Commissioner Mann asked Director Gale whether Zika will get out into the rest of Florida from Miami this year. Director Gale feels that it will take a couple of years for it to run its course and then immunity will have begun to take over. Until people stop traveling and getting Zika it will keep recurring. The testing on our blood supply is imperfect but so far there are no Zika carriers who have donated blood.

SURPLUS PROPERTY

Russ reported that the list in the Board packets has been turned over to purchasing and he would like to declare the items surplus in order to disposed of them. Commissioner Dortch made a motion to approve disposal of the surplus items on the list. Commissioner Mann seconded the motion and the Board approved unanimously.

BID APPROVAL – Russ Baker, Chief Executive Officer reported that the bid lists are in the packets. The District sends to vendors requests for bids which they return to us on a specified deadline date. Purchasing then meets with each department to determine the lower price and compare the bids. Russ and Director Gale have reviewed the lists that have been presented to the Board. Commissioner Hart made the motion to accept the

BUDGET AMENDMENT - Russ Baker advised the Board that there are no budget amendments for the year ended 9/30/16 in the packets because we have switched over to QB and the modified accrual basis for accounting. The change in the basis of accounting will allow the reporting for DACS and the annual financial report for the Chief Financial Officer of the State of Florida to be on the same basis of accounting. The budget amendments for LCMCD/LCHCD will be presented at the November meeting. No Board action is required at this time. The state has given us \$52,000 reimbursement for August and September. This amendment will adjust September statements.

CERTIFIED BUDGET APPROVAL – Russ presented the Certified Annual Budget (CAB) for the fiscal year ended 9/3/17 required by DACS for approval. The CAB differs from the budget presented and approved in September as follows:

- 1) The budget approved in September on the Modified Accrual Basis of accounting reports charges for services, consisting of fees to Fort Myers Beach Mosquito Control District for mosquito control services (\$60,000) and mosquito virus testing services (\$24,000) to Volusia County. Those charges for service are included in Miscellaneous Revenues on the DACS CAB.
- 2) The budget approved in September on the Modified Accrual Basis of accounting does not report any budgeted contingency. DACS requires the use of contingency if a mosquito district must spend funds in excess of budgeted appropriations. The Uniform Accounting Systems manual adopted by the CFO of the State of Florida allows for the use of reserves. The DACS CAB includes \$1,250,000 in contingency.

Russ is requesting approval of the Budget. Commissioner Ellis made the motion to approve the budget. Commissioner Dortch seconded the motion and the budget was approved unanimously.

PROJECT UPDATE - Carmen McKinney, Deputy Director Aviation, Fleet and Facilities advised that we have finished the runway extension and the project came in under bid by \$36,000. There are still lights and painting that needs to be done. Preferred Materials was the contractor for this project, Carmen considered them superior to deal with.

The King Air in Arizona will have the engine installed next week and will be ready to transport home.

The Woodstock Airport was discussed with Zoning in a meeting yesterday. The only feedback was that they felt there would need to be a special exception as it is zoned Ag2 out there and we may have to go through some of the exceptions. The contract has been prepared and both parties are reviewing. The process now will be to set aside the zoning issue prior to completion of the contract. The seller has not agreed to the contract terms yet. We need a new survey done due to the age of the current one.

We are taking part this month in Page Field Aviation Days as we do each year. We will include three helicopters and two fixed wing aircraft with ground support to present our program to the public. We are continuing with our objective to meet with and educate the community. Aviation Days is Saturday, October 29.

DIRECTOR'S REPORT - Executive Director Gale advised he has promoted Kevin Watts to Deputy Director of Hyacinth Control. Director Gale is looking into the details of replacing former Commissioner Paul. He has spoken to the Governor's office and they

There are currently eight counties under emergency declarations for damage due to hurricane Matthew. These counties are from the Space Coast to Jacksonville. We have had a request from Anastasia County to treat 200,000 acres in one night due to them receiving 1,800 service requests in one night. The most we have had here ever is 400 service requests in a day. Clarke is going to handle the emergency spraying under a State contract. They just wanted it done quickly and contacted LCMCD to see if we could do it. Director Gale didn't want to put our aircraft in the same airspace as a contractor who is already doing the work considering it to be unsafe. We are loaning Clarke some Dibrom due to a shortage in Florida to help them get the job done ASAP. They will replace the product.

Clarke Mosquito Control, one of our suppliers, has created samples for us to distribute of a product called Natular DT which will be available for the general public to purchase on Amazon in the very near future. This product will be for citizens to put in water sources around their homes to control Mosquito larvae. We are actually going to buy a large quantity and pass it out to people at Aviation Days at a booth with information as to where they can purchase it in the future.

November 10th, Kostas Bourtzis of the International Atomic Energy Agency will be here to visit the District and discuss the future possibilities for using sterile insect technique (SIT) to control mosquitoes. Director Gale will take him to the Panhandle for the FMCA meeting and Tallahassee to discuss SIT for mosquitoes in Florida. Then to the United States Department of Agriculture (USDA) Labs in Gainesville and then to Sarasota to visit a sterilized insect facility that deals in fruit flies and soon screw worms. All that will be generating the possibility to both produce and release sterile mosquitoes here in the future.

Director will again be teaching in Atlanta for the Center for Disease Control (CDC) next week on the Environmental Health Training in Emergency Response Course.

Tomorrow will be Director Gale's first Board meeting for Florida Association of Special Districts in Jupiter, FL. He will be attending their meetings hence forth.

The letters to all the staff regarding the change in the insurance have gone out. There has been minimal employee feedback but in general most understand it. We received the Bennistar coverage for retirees which is our Medicare supplement for them with an increase of 3%.

Congressman Rooney was here this month for a tour of the facilities with Chairman Farrar and Director Gale.

FISCAL REVIEW – Commissioner Ellis provided the Treasurer's report for the end of the fiscal year. Commissioner Ellis moved to accept both budgets for the year ending 9/20/2016. Commissioner Dortch seconded the motion. The motion carried with no dissenting votes.

Chairman Farrar moved to adjourn the meeting. Commissioner Dortch seconded it. The motion carried. The meeting was adjourned at 10:49 a.m.

A handwritten signature in black ink, appearing to be 'R. H.', is located at the bottom right of the page.