

The Board of Commissioners of the Lee County Mosquito Control District (LCMCD) held its regular scheduled meeting October 10, 2013 at 9:00 a.m., in the Auditorium at District headquarters, 15191 Homestead Road, Lehigh Acres, Florida.

PRESENT: Vice-Chair Dortch, Commissioners William M. Ellis, George T. Mann, Jr., Richard H. Pritchett, III and Director T. Wayne Gale.

PUBLIC COMMENTS – None

MINUTES – Vice-Chair Dortch asked for approval of the minutes of the last regular meeting of the Board held on September 5, 2013 and the minutes of the Final Budget hearing held on September 12, 2013. Commissioner Pritchett moved that the minutes of both meetings be approved as read. Commissioner Mann seconded the motion which carried with no dissenting votes.

LEE COUNTY HEALTH DEPARTMENT REPORT – Dr. Hartner advised that even though things have quieted down on the disease front in Martin County they still have 21 cases of Dengue fever. There are two cases of West Nile Virus in Duval and Nassau Co. and no Eastern Equine Encephalitis anywhere in the state. Influenza has arrived and she advised everyone to be immunized. Director stated that the District offered flu shots to all employees through the Visiting Nurses organization on September 11th.

Budget Amendments – Russ Baker, Chief Financial Officer (CFO), requested Board approval of the amendments to the Mosquito Control Fiscal Year 2012/2013 Budget in order to close out the fiscal year. Commissioner Ellis moved to approve the Mosquito Control amendments as presented. Commissioner Mann seconded the motion and the Board approved unanimously.

Fixed Asset Accounting Change – Director Gale requested approval by the Board to change the fixed asset threshold from \$750.00 to \$1,000.00 for the District. The threshold has been \$750.00 for many years and \$1,000 is more reasonable in today's accounting and will allow removal of many small value items from our fixed asset list. A motion was made by Commissioner Pritchett to increase the fixed asset threshold to \$1,000.00 for the District. Commissioner Ellis seconded the motion and the Board unanimously approved.

Signature Approval – Director Gale requested approval for Russ Baker, CFO to sign payroll checks and to serve as Records Management Liaison Officer for the District. As of October 1, 2013 Russ is officially the CFO. Commissioner Mann made the motion to grant signatory privileges to CFO Baker effective immediately. Commissioner Ellis seconded the motion and the Board approved with no dissenting votes.

Projects Update – Carmen McKinney, Deputy Director Aviation, Fleet & Facilities, provided an update on current projects.

- The limited development order for the canvas storage area has been approved and preparation of the site has begun near the Auto Shop. There is a fence on Runway 6 that will have to be moved further south to accommodate the new structure and add additional fence along the DC3 parking area for security. This will cost \$17,000.00 as a separate project to move the fence with the electronic gate access for airplanes to the South Runway. Motion was made by Commissioner Pritchett to approve moving and relocating the fence. Commissioner Mann seconded the motion and the Board unanimously approved.
- The Winkler Road aviation agreement project is in the hands of the attorney who is working to create the final document.

Director's Report – Director Gale updated the Board on the following list of recent activities at the Districts.

- The District was asked by The United Way to be “Pacesetters” to start this year’s campaign. This involved starting the campaign early which was done on October 3rd. There was a 62% increase in giving over last year. This year’s total was \$9,719.32 from our 90 employees collecting an average of approximately \$100.00 per person.
- Two of our staff members will be receiving awards during the upcoming Florida Mosquito Control Association banquet. Gene Sutton will receive the Jim Robinson Memorial Award for his work on spray systems, mapping, granular machines and tower taping. Jim Burgess will receive a Merit Award for his contributions to disease surveillance.
- Al Doherty, Deputy Secretary of the Department of Environmental Protection (DEP) has resigned and the District is still continuing to try and facilitate a meeting with the DEP.

Financial Report – Commissioner Ellis reviewed the financial report with the Board.

There being no further business, the meeting was adjourned.

Chairman

Secretary